

DEPARTMENT OF THE ARMY
HEADQUARTERS, BERLIN BRIGADE
Engineer & Installations Division
Family Housing Billeting Branch
APO 09742

AEBAB-EN

24 August 1974

SUBJECT: Letter of Recommendation

To: Mr. Detlef Kratz
1000 Berlin 47
Droepkeweg 15

Mr. Detlef Kratz was employed in the Transient Billets Section of the Family Housing Billeting Branch, E & I Division, Headquarters Berlin Brigade, as a desk clerk since 13 December 1973 thru 16 June 1974.

Mr. Kratz is an very good worker and has an excellent knowledge of the English language. He provided always assistance and informations to guest when necessary, in a very courteous and pleasant manner. Mr. Kratz is most cooperative and willing to assist those who need assistance. Mr. Kratz has an very good work performance and dependability. He was involved in handling monies, computation of billetin receipts, maintenance of records and rosters, registration of guest and operation of a telephone switchboard. Mr. Kratz proved at all time to be absolutely honest, dependable, and trustworthy.

Mr. Kratz resigned his position effective 16 June 1974 to take a new position. We all wish him best luck for the future.

Hans Günther Kock

Hans-Günther Kock
Supervisory Transient
Billets Manager